

**CLIENT INFORMATION**

CLIENT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

TELEPHONE \_\_\_\_\_

SOCIAL INSURANCE NUMBER

JOINT-ACCOUNT HOLDER  
 SOCIAL INSURANCE NUMBER  
 (Complete only if you are transferring a joint account)

**DELIVERING INSTITUTION INFORMATION**

INSTITUTION NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

CONTACT \_\_\_\_\_ TELEPHONE \_\_\_\_\_

**RECEIVING INSTITUTION INFORMATION**  
**CI Investment Services Inc.**  
 ACCOUNT TRANSFERS DEPARTMENT  
 199 Bay Street, Suite 2600  
 P.O. Box 108  
 Toronto, Ontario, M5L 1E2  
 Telephone: (1) 877-310-1088 Fax: (416) 288-8611  
 Email: [transfer@virtualbrokers.com](mailto:transfer@virtualbrokers.com)  
 CUID: **BBSM** DTC: **5085** DEALER: **7899** REP CODE: **BBS1**

This is my authorization to you to deliver to The Receiving Institution the account(s) you are carrying for me and to the Receiving Institution this account(s). This includes all securities long and short and debit or credit balance. Delivery is to be made by the Receiving Institution of all securities short against payment. These instructions are given subject to the Receiving Institution approval of my account(s).

**ACCOUNT INFORMATION**

ACCOUNT NUMBER(S) AT DELIVERING INSTITUTION	CAN or US	ACCOUNT NUMBER(S) AT RECEIVING INSTITUTION
1. _____	<input type="checkbox"/> <input type="checkbox"/>	_____
2. _____	<input type="checkbox"/> <input type="checkbox"/>	_____
3. _____	<input type="checkbox"/> <input type="checkbox"/>	_____

**TRANSFER INSTRUCTIONS**

(CHECK ONE BOX ONLY)

All in kind (as is);

All in cash<sup>1</sup>;

Partial (as listed below or on the attached list);

All assets Mixed – in cash<sup>1</sup> and in kind (as is) (as listed below or on the attached list).

**ASSET LIST (Only for partial or mixed instructions)**

1. <input type="checkbox"/> in kind OR <input type="checkbox"/> in cash <sup>1</sup>	Security Description	3. <input type="checkbox"/> in kind OR <input type="checkbox"/> in cash <sup>1</sup>	Security Description
2. <input type="checkbox"/> in kind OR <input type="checkbox"/> in cash <sup>1</sup>	Security Description	4. <input type="checkbox"/> in kind OR <input type="checkbox"/> in cash <sup>1</sup>	Security Description

**CLIENT ACKNOWLEDGEMENT & CONSENT**

In the event that, for any reason, any of the securities held for my account cannot be delivered to The Receiving Institution in accordance with this instruction, I request that you contact me in writing immediately, indicating the security affected and the reason for the inability to deliver. I acknowledge that you may require a fee to be paid prior to delivery of this account(s) and hereby instruct The Receiving Institution to pay or have deducted from any credit balance with you this fee in accordance with your current published schedule. I have also requested The Receiving Institution to act on behalf in the resolution of any incidental account differences or adjustments which may arise with you as a result of this transfer request.

**PLEASE CANCEL ALL OPEN ORDERS (e.g. GTC, GTD) FOR MY ACCOUNT(S) ON YOUR BOOKS.**

CLIENT NAME \_\_\_\_\_ CLIENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

JOINT ACCOUNT HOLDER NAME \_\_\_\_\_ JOINT ACCOUNT HOLDER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
 (Complete only if you are transferring a joint account) (Complete only if you are transferring a joint account)